

Designated Nursing Officer Competencies

No	Performance criteria	Evidence reviewed	Sign Candidate	Sign Supervisor
1	Demonstrates understanding of policy and procedure	Has a knowledge of the policy and the procedures within it.		
2	Demonstrates full understanding of their responsibilities as a Designated Nursing officer	Has a system in place for ensuring that up to date information about patients who require oxygen is maintained		
3	Able to demonstrate understanding of layout of medical gas pipelines system	<ul style="list-style-type: none"> • ASVU locations and which outlets are served • Location of Alarm Panels and what the legends refer to • Location of main plant and equipment • Able to identify Primary and ERM 		
4	Able to demonstrate understanding of how to read alarm panel & describe actions that should be taken	Able to talk with confidence about the alarm panel and the action should be taken in each instance.		
5	Able to demonstrate understanding of the Permit system and their duties with regard to the system	Able to describe their actions in the event of the AP requesting to take the system out of service		
6	Able to demonstrate an understanding of what should be considered in the event of a Fire Alarm with regard to the medical gas pipeline	Able to describe actions that should be taken to ensure that patients have an uninterrupted supply in the event of the MGPS being isolated due to a fire emergency		
6	Understanding of information regarding location of cylinders that would need to be relayed to the fire brigade in the event of a fire emergency	Able to describe the locations of O2 Cylinders permanently located on wards and the importance of recording any additional cylinders on the fire checklist		
7	Understanding of how to calculate 24 hour oxygen demand to ensure that the correct number of cylinders are held on site			
8	Can describe the roles within the Operational Policy for Medical Gas systems and identify individual responsibilities			
9	Can correctly locate <ul style="list-style-type: none"> • ASVU • Central Alarms • Medical Vacuum alarms • Local Alarms 	Correctly located areas listed		
10	Is able to describe how to gain access to <ul style="list-style-type: none"> • Cylinder store 	Talked through the key required		

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11	Is able to demonstrate knowledge of where to locate flow meters & medical vacuum controllers			
12	Is able to demonstrate where to record information regarding location of flow meters and medical vacuum controllers			
13	Can describe action to be taken in the event of an electrical power failure in relation to medical gas			
14	Can describe action to be taken in the event of suspected contamination of the medical vacuum system.			
15	Can describe the action to be taken in the event of a suspected leak of the medical oxygen pipeline system			

Identified learning needs	Candidate's remarks	Supervisor's remarks

Competency assessment by supervisor

I consider _____ to be competent to undertake Role of Designated Nursing Officer

Signed: _____ Print name: _____ Date: _____

Competency self-assessment by candidate

I consider myself _____ to be competent to undertake Role of Designated Nursing Officer

Signed: _____ Print name: _____ Date: _____

Review due date